



**Community Project – Section 1  
Submittal**  
(To be filled out for consideration)

**1). DCC Coordinator:**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Co. Address:** \_\_\_\_\_

**Contact Info:**

**Mobile #** \_\_\_\_\_

**Work #** \_\_\_\_\_ **ext:** \_\_\_\_\_

**Email** \_\_\_\_\_

**\*\*Must be an ASCC/DCC member, located geographically near the work site, and can be the responsible party for the project (including pre/follow-up work required, and act as liaison with the entity or organization the work is being performed for).**

**\*\*The ASCC/DCC Goal with the community projects is to provide a service for a community organization or entity that performs a charitable need. Although it is not our goal to seek recognition for these projects please list, if any, marketing or advertising positives related to the project that might benefit the association. Refer to marketing opportunities page.**

**\*\*The ASCC/DCC also requests to place a plaque or stamp in the project itself with the ASCC/DCC Logo. Please refer to permission page and have entity/organization sign.**

**2). Organization/Entity the project is being performed for:**

**Name & Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Contact Info:**

Mobile # \_\_\_\_\_

Work # & ext \_\_\_\_\_

Email \_\_\_\_\_

**\*\* Ship to address for all stored materials:** \_\_\_\_\_

**\*\*Project must be of a charitable nature, and/or serve a community need. Project and Organization/Entity must also meet certain criteria in line with ASCC/DCC goals:**

- |  |   |
|--|---|
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Church             |
| <input type="checkbox"/> Charity                 | <input type="checkbox"/> Park               |
| <input type="checkbox"/> Disaster relief         | <input type="checkbox"/> Inner City Project |
| <input type="checkbox"/> OTHER – please specify  |   |

**\*\* Contact Person must have decision-making ability for all aspects of project (from design to completion), and must be readily available for on site decisions regarding the project.**

**\*\* Contact person is responsible for acquiring any and all permits or inspections required for performing the work.**

**\*\* Entity the work is being performed for must provide liability insurance and name the ASCC/DCC with any and all contractors and suppliers working on, or associated with this project, as held harmless. Must have copy of Certificate of Insurance.**

**3). Type of work/Description of project:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\* Please specify decorative concrete applications that will be used for project.**

- |  |  |
|--|--|
| <input type="checkbox"/> Stamp Concrete              | <input type="checkbox"/> Vertical Decorative |
| <input type="checkbox"/> Overlayment                 | <input type="checkbox"/> Dyes                |
| <input type="checkbox"/> Acid Stain                  | <input type="checkbox"/> Polished            |
| <input type="checkbox"/> Combination of applications |  |
| <input type="checkbox"/> OTHER – please specify      |  |

**4). Scope / Size of Project:**

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**\*\* Limitations:**

- **Project must not exceed a 3-day consecutive period with appropriate man power/crew size.**
- **Project must not exceed more than 24 planning hours.**
- **All applicable materials/tools used on project must be procured through ASCC/DCC members if possible. Materials needed that cannot be obtained through members must be set up to be acquired (donated) through the partnership between the DCC Coordinator and the Project Contact person.**
- **Project scope must be identified prior to project approval and is not subject to change in any areas after approval.**
- **No work may be started until approved.**

**5). Travel Checklist:**

**Lodging:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Web Site:** \_\_\_\_\_

**Driving Directions (please include map) from airport:**

\_\_\_\_\_  
\_\_\_\_\_

**Driving directions from lodging to jobsite:**

\_\_\_\_\_  
\_\_\_\_\_

**Map Quest download link:** \_\_\_\_\_

**Rental car phone #'s:** \_\_\_\_\_

**Public Transportation information if available:**

\_\_\_\_\_

**Hotel shuttle information if available:**

\_\_\_\_\_



**COMMUNITY PROJECT – SECTION 2**  
**SPECIFIC LOGISTICS**  
(To be filled out if submittal approved)

**6). PROJECT SPECIFIC LOGISTICS**

- **General Description of Concrete Needed (amount and mix design):**

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- **Dimensions, including depth (provide drawing):** \_\_\_\_\_

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- **Sub-grade, sub-base prep description:** \_\_\_\_\_

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- **Other pre-pave site work required:** \_\_\_\_\_

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**Photos of site provided? \_\_\_\_ yes \_\_\_\_ no**

- **List of Equipment needed (refer to equip. list provided):** \_\_\_\_\_

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- **List of Materials needed (refer to materials list provided):** \_\_\_\_\_

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- **Number of People needed:**

#\_\_\_\_ Finishers

#\_\_\_\_ Laborers

- **Water available?** \_\_\_\_ yes \_\_\_\_ no  
**Distance from water source to work area:** \_\_\_\_\_
  
- **Power available?** \_\_\_\_ yes \_\_\_\_ no  
**Distance from power source to work area:** \_\_\_\_\_  
**\*\* If other than 110 power required please specify**
  
- **Underground locators required?** \_\_\_\_ yes \_\_\_\_ no
  
- **Required inspections must be finalized.**
  
- **Concrete provided by:** \_\_\_\_\_
- **Producer contact name and number:** \_\_\_\_\_
  
- **Dates and time for installation:** \_\_\_\_\_
  
- **Approved Project information:**
  
- **Permit applied for?** \_\_\_\_ yes \_\_\_\_ no
  
- **Permit received?** \_\_\_\_ yes \_\_\_\_ no
  
- **Permit number, date, etc.:** \_\_\_\_\_
  
- **Drawings signed by engineer?** \_\_\_\_ yes \_\_\_\_ no
  
- **Engineer name and contact info:** \_\_\_\_\_  
\_\_\_\_\_
  
  
- **List of approvals required to begin job:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
  
- **Names & mobile numbers of volunteers:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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- **If work is part of a larger ongoing project please list any and all contact info for GC:**

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- **Vendor Phone Number List:**

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- **ASCC to provide:**

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## **COMMUNITY PROJECT- SECTION 3**

### **Safety/Marketing/Case Study**

**(To be filled out if submittal approved)**

#### **1). Safety:**

ASCC Demonstration/Community Project  
Safety Requirements

The ASCC is committed to promoting the concrete industry as a safe and rewarding field in which to work. This commitment will be prominently displayed and enforced at all of our activities. For this reason we have developed the following safety requirements for all ASCC demonstrations. Compliance is mandatory to participate in and/or demonstrate products and services at ASCC events, and/or to be included in publications and videos featuring these demonstrations.

In addition to the minimum requirements of the OSHA Standards for the Construction Industry 29 CFR 1926, the following should apply:

1. Minimum safety equipment for all demonstrations includes safety glasses, full-length pants, long-sleeved shirts, and sturdy leather footwear. Additional PPE will be required for specified tasks and activities.
2. When handling wet concrete impervious gloves are required.
3. When pouring concrete long-sleeved shirts, impervious boots and impervious gloves are required.
4. Hardhats are required.
5. Safety glasses and face shields are required when operating concrete cutting or chipping tools and equipment such as grinders, saws and chipping hammers.
6. Approved respirators are required when handling dust, mist or fume producing products or performing dust, mist or fume producing operations such as cutting, grinding or buffing concrete products or applying coatings, sprays, colorants, etc. that may be toxic.
7. Hearing protection is required when operations or equipment create noise levels that prevent normal conversation at a distance of three (3) feet.
8. Portable electric tools must be in good condition and equipped with the appropriate guards. In addition, portable electric tools must be of the double insulated type and/or protected by a ground fault circuit interrupter. Ground prongs shall not be removed.
9. Extension cords must be at least 14-gauge, approved for hard or extra hard service and in good condition.
10. Extension cords must be kept out of walkways and protected from sharp objects and vehicular traffic.
11. When handling wet concrete products an adequate supply of potable water shall be available for hand washing and flushing of the eyes.
12. Any exposed rebar that could create an impalement hazard must be protected by approved rebar caps.
13. Material Safety Data Sheets for all hazardous materials shall be onsite and available for reference.
14. Containers of hazardous materials must be labeled in accordance with the OSHA Hazard Communication Standard.

Prior to the demonstration a short safety meeting will be held with all participants to assure a current understanding of the demonstration safety rules. Throughout the demonstrations at least one designated safety representative will be available for consultation and audits. Any non-compliance with the safety rules will be promptly addressed. Persons not complying with the above rules and any other reasonable requests made by the safety representative will be asked to stop their participation immediately.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_

*Please complete and fax this form to ASCC headquarters at 314-968-4367.*

## **2). Pre and Post Event Marketing Strategies**

- **Press release before and after the event in local newspapers**
- **Local television and radio interviews – public service contribution**
- **Trade show magazines related to our industry articles**
- **Sponsoring Association trade journals**
- **Links to participating sponsors websites (contractors and manufacturers)**
- **ASCC website – events link**
- **Electronic marketing (twitter, blog sites)**
- **Dedication Ceremony**
- **Impact statement from entity**

## **3). Case Study:**

- **There will be a “case study” performed on each community project.**
- **Please refer to sample case study (attachment 3) for guidelines.**

# Attachment 1

## Safety Check List

### Initial Check of Jobsite:

- Proper protective gear, i.e., safety glasses, hard hats, masks, etc. are on site and in use.
- First aid kit is complete and on site.
- Faulty tools or machinery must be tagged, locked out or physically removed for proper repairs.
- Employees have been trained on proper operation of special equipment or tools.
- All electrical conditions and hazards have been checked out and evaluated.
- Fall Protection
- Trip Hazards Identified
- MSDS Book, Safety Programs and Emergency Numbers are on site.
- Fire Extinguisher on site, and know location
- Employees are dressed in proper attire, shirts with sleeves, safety shirt or vest, no shorts.
- Adequate drinking water, eyewash and toilet facilities are available.
- Site is hazard free, all flammables and hazardous waste cleared from site.
- Excavation: Take picture of location of utility locates before digging, and of any damaged area pre-existing.

### Special Safety Considerations for this project:

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Safety Person On-Site \_\_\_\_\_

Company \_\_\_\_\_

Cell # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



Item Code	Description	Item Code	Description	Item Code	Description
<b>Misc Tools &amp; Equipment</b>		<b>Dumps</b>		<b>Safety Equipment</b>	
BANDER	Bander	TK 50 DUMP HINO	TK 50 Dump Hino	SAF GLASSES	Safety Glasses
BARRICADES	Barricades	TK 01 DUMP HINO	TK 01 Dump Hino	SAF VESTS	Vests
BOTTLE JACKS	Bottle Jacks	TK 56 DUMP FORD	TK 56 Dump Ford	SAF FLAGS	Flags
BRICK LEDGE	Brick Ledge	TK 11 TRI AXLE	TK 11 Tri Axle	SAF HARD HAT	Hard Hats
BULL TROWEL	Bull Trowel			SAF CONFINED	Confined Space
CABLE PULLERS	Cable Pullers	<b>Bobcats/Excavators</b>		SAF FENCE	Fence Barricades
CONCRETE CHUTE	Concrete Chute	BOBCAT	Bobcat	SAF BARR	Barricades
FARM WAGON	Farm Wagon	BOBCAT #38	Bobcat #38 H.L.	SAF ARROW	Arrow Board
JACK POSTS	Jack Posts	MINIEXCAVATOR1	Mini-Excavator #01	SAF REBAR	Rebar Caps
JACKS	Jacks	KOMATSU	Komatsu	SAF HARNESS	Harnesses
LIFTING STRAPS	Lifting Straps	<b>Attachments</b>		N/A	Fire Extinguisher (regular)
POWER BUGGIES	Power Buggies	B.C. BREAKER	B.C. Breaker	N/A	Fire Extinguisher (welding)
RATCHET STRIPS	Ratchet Straps	AUGER 12" OR 24	Auger 12" or 24"	N/A	G.F.I.'s
ROAD TIRE	Road Tire	COMP ROLLER	Compactor Roller	N/A	Security Guard
SAND BLASTERS	Sand Blaster	EXC. BREAKER #5	Exc. Breaker #5		
SCAFFOLD	Scaffold	FLOOR SWEEPER	Floor Sweeper	<b>Forms &amp; Lumber</b>	
SCAFFOLD&WHEEL	Scaffold Wheels	FORKS	Forks	FORMS WOOD	Wood Curb Forms
SPRAYERS	Sprayers	JACK HAMMER	Jack Hammer	FORMS 2X4	2 x 4 Forms
STAPLE GUN	Staple Gun	MUD BUCKET #1	Mud Bucket #1	FORMS 2X6	2 x 6 Forms
STEP BRACKETS	Step Brackets	<b>Electric Tools</b>		FORMS 2X8	2 x 8 Forms
TARP	Tarps	CORE DRILL	Core Drill	FORMS 2X10	2 x 10 Forms
VIBRATORS	Vibrators	AIRLESS SPRAYER	Airless Sprayer	FORMS 2X12	2 x 12 Forms
WADERS	Waders	CORE DRILL BITS	Core Drill Bits/Accessories	FORMS	4" Hardboard Siding
WAL BRACK ADV	Waler Brackets Advance	DUSTLESS GRIND	Dustless Grinder	FORMS 2	6" Hardboard Siding
WAL BRACK SYM	Waler Brackets Symons	ELEC JACKHAMME	Electric Jack Hammer	FORMS C1	3/4" Chamfer
WATER HOSES	Water Hoses	EXT CORDS	Extension Cords	FORMS C2	1-1/2" Chamfer
WATER TANK	Water Tank	FRESH AIR	Fresh Air Blower	SONO TUBE	Sono-Tube
WHEEL BOARD 16"	Wheel Boards 16" wide	HEAT GUN	Heat Gun		
WHEEL BOARD 48"	Wheel Boards 48" wide	CHIP HAMMER	Hilti Chipping Hammer	<b>Memory Joggers</b>	
WHEELBARROWS	Wheelbarrows	LIGHTS	Lights		Tax Exempt
		MILWAUKEE 1/2	Milwaukee 1/2" Drill		Subs/Cert of Insurance
		SCREW GUN	Screw Gun		Exclusions/Qualifications
		WATER PUMP	Water Pumps		Performance Bond
		WET VAC	Wet Vac		Permits
		WIRE WELDER	Wire Welder		Temporary Toilets
		<b>Saws</b>			Work accessibility
		SA23	Table Saw		Staging/Parking area
		TARGET SAW	Target Saw		Type in Payment Terms
		SA02	Wood Miter Saw		Ding Dong Factor
		METAL CHOP SAW	Metal Chop Saw		LL Geans -Yard Signs
		SABRE SAW	Sabre Saw		Pump Truck
		SAWZALL	Sawzall		Keyway
		SOFTCUT SAW	Softcut Saw		Joint Layout
		<b>Winterization Costs</b>			Saw Cut
		SUBGRADE	Subgrade&Conc Protection		Hand Tooled
		HEATING MAT	Heating Materials		Isolated Pour
					Dumpster
					Wash Out Area
		<b>Stamping Tools</b>			Grout Leveling Plates
			River Pebble - L M Scofield		Conc Small Load Charge
			Old English Cobblestone - Matcrete		Clean Up/ Start Up
			Fracture Slate Single Pattern - L M Scofield		Damp Proofing
			European Fan Pattern - Matcrete		Dock Leveler
			Old Brick Basketweave - Matcrete		Exc & Backfill
			Ashler Slate - Matcrete		Field Trailer
			Fracture Slate Random Interlocking - L M Scofield		Flag Men
			Random Stone - Matcrete		Form Material
			New Brick Herringbone - L M Scofield		Insulation
			London Cobblestone - Matcrete		Joint Sealants
			Royal Tile - Matcrete		Testing
			Old Brick Solder Course - Matcrete		
			Old Brick Running Bond - Matcrete		
			Fracture Slate Rattanweave - L M Scofield		
			New Brick Herringbone - Matcrete		
			New Brick Running Bond - L M Scofield		
			Embossing Texture Skins - L M Scofield		

## Attachment 3

# METHOD

## Architectural Case Study

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### BRICKFORM TEXTURED CONCRETE PAVING DRAFT METHOD STATEMENT

#### Preparation of Sub-grade 1.0

- The sub-grade should be uniformly graded and evenly compacted. In warm weather it is recommended to soak the ground prior to concrete application, but the sub base material must be dry at the time of placement in accordance with ACI 302.1R-04.

#### Concrete and Admixtures 1.1

- The concrete mix design should meet the strengths of the given project and should be suitable for external paving with a minimum of 4000 psi.
- Color Hardeners are compatible with most water reducers, set retarding and air-entrained admixtures.
- Recommend 3 – 5% air entrainment for color hardener applications
- Avoid using admixtures that contain calcium chloride in any form, this will have an adverse effect on the final color.
- High water cement ratios and use of chlorides may also increase efflorescence to result on the surface.
- Recommend a 4” slump

#### Formwork 1.2

- The formwork should be set to establish proper drainage of the area and to be used for screeding and layout. A minimum of 2% slope should be allowed for exterior paving sections.
- All grade pins should be set below grade as not to interfere with the texturing process.
- All formwork should be properly squared to any existing structures, this is of particular importance if using a patterned texturing tool.

### COLOR HARDENER METHOD STATEMENT

Brickform Color Hardener is an engineered blend of carefully selected sands, cements and organic pigments used to color the surface of freshly placed concrete. Color Hardeners form a dense layer that is abrasion and impact resistant.

#### FEATURES:

- Streak Free, Non-fading Color
- Improves Abrasion Resistance
- Interior or Exterior Use
- Cost Effective Alternative to Other Coloring Methods
- Part of a Fully Engineered System

#### Application of Color Hardener 2.0

- Place concrete correctly to level and float with a wood or resin float.
- Once excess bleed water has evaporated from the concrete surface the Color Hardener can be applied at a minimum rate of 60 pounds per 100 square feet.

- First apply two thirds of the required Color Hardener evenly to the surface, and then work into the concrete with a wood or resin float.
- The second application and final third should be applied at a 90 degree angle to the first application, resulting in a uniformed coverage of Color Hardener. (Lighter Color may need more than 60 pounds per 100 square feet.)
- Using a wood or resin float work the Color Hardener into the concrete to become monolithic. A steel trowel should never be used to work in the Color Hardener unless a mechanical trowel is being used.
- Once the Color Hardener has been sufficiently worked into the concrete it can be finished with a steel trowel to a denser surface. (For texturing concrete with imprinting tools a hard trowel finish is not required.)

For Written Product Specification Please See COLOR HARDENER Specification Cut Sheets.

## **RELEASE POWDER METHOD STATEMENT**

Brickform Release Powder is a blend of talc-like products and organic pigments that forms a waterproof barrier for imprinting stamped concrete, it can also give a secondary color to the Color Hardened concrete.

### **Application of Release Powder 3.0**

- Once the Color Hardener has been completely smooth troweled and the concrete is still in a plastic stage, the release Powder can be applied.
- Prior to application it is important to beat air back into the Release powder as this material settles during transportation. (Shake the pail well and/or mix with a stick or paddle mixer.)
- When the release Powder is filled with air you can start to broadcast over the surface of the concrete, this can be done by hand, brush or even the lid from the bucket. (When broadcasting try not to cause impact to the surface, you should be as low to the concrete as possible and cast across the surface not down toward the surface.)

The rate of application will vary depending on the concrete set rate, depth of desired texture and wind speed. 3.5 pounds or more is required per 100 square feet. (Use caution not to allow the material to form clumps on the surface or blank spots in the texture may result.)

## **STAMPING & IMPRINTING METHOD STATEMENT**

Brickform Concrete Stamps are available in many various designs emulating Stone, Slate, Brick and Wood. Our complementary offers over 175 patterns. Brickform Concrete Stamps are made from a high quality urethane with fixed handles designed for quick and easy placement. There are many variables to consider when deciding when and where to start to texture the concrete such as:

- Temperature
- Sunlight
- Shade
- Wind
- Access
- Depth of the stamp tool

## **SEAMLESS TEXTURE SKINS (Rough Stone Texture)**

### **Application of Seamless Texture 4.**

Seamless Texture is by far the fastest way of stamping concrete as there is no set direction or lay down pattern to follow, we call this a non-directional pattern. □ Once you have considered all the variables and you are happy that the concrete will hold up to the weight of the person and the tool you can place your first stamp.

- Using a minimum of 3 large Seamless Texture Skins you place the first flat on the surface of the concrete using the handles. When placing your stamps ensure that you do not drag the stamp across the concrete as this will scuff and scratch the surface.
- The second and third Seamless Texture Skins should overlap your first stamp by 4 – 6 inches.
- Once you have stamped the texture evenly into the concrete you have to under lap the first skin from the other two before you can pick it up to move it to its next position. Repeat this process until you have covered the complete area. (If the concrete is too soft to continue stamping you should refrain from stamping until it has the same consistency and only then should you continue.)
- When you move each stamp you should rotate it by 90 degrees, this will ensure that you don't see a repeat in the design.
- Using a small Seamless Texture Skin you work around any hard to reach edges like steps, walls and columns, this is called detail work.

For more detailed information on how to properly texture concrete please refer to the Brickform DVD or VHS guide.

## **PATTEREND TEXTURE TOOLS (FM-3120)**

### **Application of Patterned Texture 4.1**

Patterned texturing tools require careful layout and tool placement to insure project quality. Joint spacing should also be considered as criteria for tool placement. Once you have considered all the variables and you are happy that the concrete will hold up to the weight of the person and the tool you can place your first stamp.

- Enough tools must be used to span the entire slab in one direction and begin the second row. Place the first flat on the surface of the concrete using the handles. If possible, always start against the structure or any straight edge that will permit the tool to remain square.
- When placing your stamps ensure that you do not drag the stamp across the concrete as this will scuff and scratch the surface.
- Continue to set the remaining tools into place lining up the edges with the notch to keep the pattern square to itself. (See the technical data sheet for the tool being used.)
- Once you have set the tools in place using a pounder or tamping tool the next row may begin.
- Always set the next row tight to the existing row to keep the lines tight and square. Continue to move and tamp the tools in the direction of the pour until the entire area has been textured. (If the concrete is too soft to continue stamping you should refrain from stamping until it has the same consistency and only then should you continue.)
- Brickform patterned tools are color coded to help reduce repeat in the pattern on the surface. Always rotate the colors so the surface will keep properly randomized.
- Using a small Seamless Texture Skin you work around any hard to reach edges like steps, walls and columns, this is called detail work. Additional detail can be done using a touch wheel and chisel to carry joints into the edges and wall lines.